



BACKGROUND: Thirty (30) POINTS

- Applicant's academic/professional interests are clearly stated. (0 or 5 points)
- Applicant's professional goals are clearly stated. (0 or 5 points)
- Activity is described in detail. (0-20 points). This is further divided up among the following:
 - What exactly will the applicant do? (5)
 - Where and when is the activity happening? (5)
 - How is it significant for the applicant's goals? (10)
- Activity is put into context of the applicant's academic/professional field at large. (0-5 points)

BENEFITS: Twenty-five (25) POINTS

- Specific benefit(s) is clearly stated and explained (0-10 points)
- Proposed activity's benefits to applicant are clearly linked to professional development and/or career goals. (0-15 points)

COMPOSITION: FIFTEEN (15) POINTS

- Proposal flows logically and writing is clear. (0-5) points
- Proposal is suitable for a general academic audience. Technical terms are defined. (0-5 points)

BUDGET: THIRTY (30) POINTS

- Applicant pursued other sources of funding within the university or academic community (department, OGS, Career Services, etc.), or from outside organizations relevant to the applicant's research. (0 OR 10)
- Items to be funded by Student Research Grant/Professional Development Grant, applicant, or other sources are indicated as such. (0 OR 5)
- Budget appears well-researched and complete for scope of project (names of facilities, dates, itineraries, etc.), listing all spending related to activity. Choices appear to be economical (applicant)
- An explanation for high cost items is provided. (0-15)

TOTAL: ONE HUNDRED (100) POINTS